

Earn your Medical Transcription Certificate from anywhere in the world, and work towards a home-based career!

Dear Prospective Student:

I am so glad you asked for information about the Blackstone Medical Transcription Certificate Program! First, let me tell you a bit about myself. I have been a medical transcriptionist for over 25 years and am the instructor for Blackstone's Medical Transcription Program.

Throughout this time, I have found this to be a rewarding career with **unlimited possibilities**. I am happy to tell you a little about why you should consider Blackstone Career Institute's Medical Transcription Certificate Program your gateway to a new future.

Imagine having a career that allows you to work from home, to eliminate the cost of childcare and the daily commute to work, and the **flexibility** to be able to really spend time with your family. It's all there with medical transcription.

One of the things I love most about this profession is the endless opportunities that exist. I have worked as a medical transcriptionist, a quality assurance editor, a speech recognition editor, a supervisor and manager, taught medical transcription courses, and even owned my own business. If someone is good at this, the opportunities are there.

With Blackstone's Medical Transcription training program, you can fulfill that dream, even in today's economy. There are plenty of opportunities for those who wish to work in the healthcare fields: according to the U.S. Department of Labor, the number of medical transcriptionists employed in the United States is expected to grow up to 8% by 2022.

Combining the **high employment demand** with the freedom to study and ultimately work from home, the medical transcription field can offer you both security and flexibility. In all of the time I have been working in the industry, even in today's economy, I have never been without a job. Qualified medical transcriptionists are hard to find and are in great demand.

Medical transcription is a portable career! I grew up in a military household. I remember moving all the time, and each time we moved, my mother had to find another job. For those of you who are in the military, you know the challenges of finding work. Sometimes employers are hesitant to hire you because they know the chances of you staying are slim. They are aware that military personnel move around a lot. This also meant, for my mom, that she was unable to stay with one company long enough to be able to move up.

With a medical transcription career, this is not an issue! Many medical transcriptionists work for national medical transcription companies, and it doesn't matter where you live. If you have a computer with an Internet connection, you can take your job with you!

In addition, the Department of Defense now has MyCAA funding for military spouses to train in a new career, and medical transcription is one of those that has been selected. Think about having the ability to take your job with you the next time you have a change of duty station!

I've been involved in the education side of medical transcription now for over 15 years. I love the Blackstone program because it provides the flexibility to do your program from home, on your own time, at your own convenience. There are no classes to attend, and everything is done online. That makes it really convenient. **The training is also affordable.**

So why would I recommend Blackstone to you?

- The program contains everything you need to become a great medical transcriptionist. We use **authentic physician dictation** and a state-of-the-art foot pedal. That's important because it makes your experience more realistic. Taking a program where the dictation isn't authentic won't adequately prepare you for the real world of medical transcription. All of your textbooks and study guides are included.
- In addition, you receive a subscription to the **BenchMark Knowledge Base** program, which is an online reference tool. This is the latest technology in the industry and is highly recommended by the Association for Healthcare Documentation Integrity (AHDI), the professional association for medical transcriptionists.
- Blackstone is involved in the industry. We are members of AHDI and the instructor is an active AHDI participant. Why is that important? It is through involvement with the professional association that your instruction team stays **up to date** with the latest changes in the industry and can bring that to your education.
- For those in the **military**, we have a **commitment** to working with you. We appreciate the service your family member does as well as what you do as a spouse to hold down the fort while they are deployed.
- The program is completed **online and at your own pace**. You have up to one year to complete the your studies, which is plenty of time. You can also work faster and finish sooner if that's your preference! Because it is online, the lessons are available anytime you want to work on them.
- The program is affordable and everything you need is included in your tuition: your textbooks, study guides, exam services, and more!
- **Blackstone is nationally accredited** by the Distance Education Accrediting Commission, is regionally accredited by the Middle States Commission on Secondary Schools, and has been privately licensed by the Pennsylvania Department of Education since 1984. Blackstone's credentials are your assurance that you are getting a quality program.

Blackstone's unique distance learning programs enable you to gain skills for a new career at your own pace, without disrupting your present job or lifestyle. Distance learning is quickly becoming the new way to attain additional education, while avoiding expensive campus courses, lengthy commutes, and extra fees for textbooks, course supplies and parking.

We make it easy to get a **real-world education** and gain the confidence you need to enter a new career. I hope to see you there soon.

DON'T LET THIS OPPORTUNITY PASS YOU BY – ENROLL NOW

at www.blackstone.edu/online-class-enrollment/

To your future,



Kathy Nicholls, CMT, AHDI-F
Medical Transcription Instructor

Get the Right Career Training from Blackstone Career Institute

"The Medical Transcription course is a great program for stay-at-home parents trying to receive new skills for a great career."

—Lisa, Albany, NY.

"Thank you so much for helping me discover a new career path. I have three children and I could study at home and now work from my home."

—Melissa, Murfreesboro, TN.

A Blackstone education offers:

- **Superior Student Services.** You are never alone when studying with Blackstone. Even though there is no formal campus, we offer our students assistance that is second to none.
- **Program Assistance.** Our staff is only a phone call, fax, e-mail, or letter away if you ever need help with your course studies. Use our toll-free number to access our staff or e-mail your questions 24 hours a day, 7 days a week.
- **Thorough Testing.** You will complete multiple exams, transcription practice from authentic doctors' dictation, and a keyboarding assignment to help you gain a thorough understanding of the concepts taught and improve your typing speed and accuracy.
- **Instant Grading.** Immediate feedback is provided after submission of all exams and transcription keys are provided for each practice. Know how you are doing after every step!
- **BenchMark KB.** Online subscription to all the latest tools you need to work efficiently—*AHDI Book of Style, Quick Look Drug Book, abbreviations, and more!*
- **A variety of payment and financing options.**
- **The Blackstone Career Center.** Provides job search strategies, a job search databank, and career resources.
- **Authentic Transcription Practice.** 10 hours of authentic dictation in several specialties provides a real world experience.
- **Textbooks, lessons, supplementary learning materials and your foot pedal are included in the price of tuition.**
- **No Formal Classes to Attend.** Study anytime, anywhere. Study guides are available online, wherever you are.
- **Online Student Center.** Allows you to access your lessons, exams, transcription practice, grade reports, and chat with other students any time of the day or night.
- **Credentials to ensure your training is from an educationally and financially sound institution.** Blackstone is nationally accredited by the Distance Education Accrediting Commission, is regionally accredited by the Middle States Commission on Secondary Schools and is licensed by the State Board of Private Licensed Schools, Commonwealth of Pennsylvania.