

Medical Career Course Comparison

Medical Billing & Coding	Medical Office Assistant	Medical Transcription
<p>Tasks: Gain the practical knowledge on how to process medical claims using the correct diagnostic and treatment codes. Upon course completion, you will have the skill set needed to secure a job working in the medical insurance billing and coding profession.</p>	<p>Tasks: Duties medical office assistant typically include greeting patients; answering telephones; scheduling routine appointments, surgeries, and laboratory services; preparing new patient files; ordering office supplies; handling billing and bookkeeping; preparing purchase orders; preparing and filing medical insurance claims; and arranging for hospital admissions.</p>	<p>Tasks: Physicians and healthcare professionals record audio dictation that must be transcribed into professionally formatted medical reports using accurate terminology. These crucial reports connect doctors and hospitals with insurance companies. The Medical Transcriptionist's role of transcribing reports and reviewing them for accuracy is needed</p>
<p>Salary: Earn up to \$56,200 annually, with the middle 50% earning as high as \$34,160.</p>	<p>Salary: Earn up to \$41,570 annually. It also lists the middle 50 percent of medical office assistants earning \$29,370</p>	<p>Salary: Earn up to \$47,250 annually. It also lists the middle 50 percent of medical transcriptionists earning \$34,020.</p>
<p>Certification:</p> <ul style="list-style-type: none"> • Certified Coding Associate (CCA) exam administered by the American Health Information Management Association • Certified Medical Reimbursement Specialist (CMRS) exam from the American Medical Billing Association. • Certified Professional Coder (CPC) exam American Academy of Professional Coders 	<p>Certification:</p> <p>Graduates of Blackstone's Medical Office Assistant training program are qualified to sit for the National Certified Medical Office Assistant (NCMOA) exam administered by the National Center for Competency Testing (NCCT). Certification provides further assurance of skills and knowledge to employers.</p>	<p>Certification:</p> <p>Graduates of Blackstone's Medical Transcription training program are qualified to sit for the Registered Healthcare Documentation Specialist (RHOS) exam, administered by the Association for Healthcare Documentation Integrity (AHDI) and after gaining work experience the Certified Healthcare Documentation Specialist (CHDS) exam offered by the Association for Healthcare Documentation Integrity (AHDI).</p>

<p>Work from home: Yes, there are a variety of healthcare settings, including hospitals, physicians office, insurance company, medical center, nursing home, government medical department, rehabilitation facilities, and urgent care centers. Some medical billers and coders choose to work from home as employees of businesses or hospitals.</p>	<p>Work from home: No, working in small or large practices</p>	<p>Work from home: Yes, if hired by independent contractors.</p> <p>Other opportunities: including doctors’ offices, public and private hospitals, teaching hospitals, medical transcription businesses, clinics, laboratories, radiology and pathology departments, insurance companies, medical libraries, government medical facilities, rehabilitation centers, legal offices, research centers, veterinary medical facilities, and associations representing the healthcare industry.</p>
<p>Other Info: Jobs will remain in demand due to rapid growth in the number of medical tests, treatments, and procedures in an aging population, advancement opportunities in health information technology will continue to increase much faster than average for all occupations through 2022</p>	<p>Other Info: Advancement opportunities for medial office assistants include becoming office managers or moving into administrative support occupations. With additional education, the opportunities are endless for a career in the medical office assistant field.</p>	<p>Other Info: Qualified medical transcriptionists who wish to expand their professional responsibilities may become quality assurance specialists, supervisors, managers, department heads, or owners of medical transcription businesses. Experienced medical transcriptionists may become instructors working in schools to educate those working toward a medical transcription career.</p>
<p>State Licensing: Because licensing and certification requirements differ from state to state, it is important to check with the state licensing board or similar regulatory body in the state you plan to work to determine the requirements. Prospective students should review regulatory information and professional licensing requirements. Simply click here to learn more on state licensing/regulatory boards and specific industry licensing information.</p>	<p>State Licensing: Because licensing and certification requirements differ from state to state, it is important to check with the state licensing board or similar regulatory body in the state you plan to work to determine the requirements. Prospective students should review regulatory information and professional licensing requirements. Simply click here to learn more on state licensing/regulatory boards and specific industry licensing information.</p>	<p>State Licensing: Because licensing and certification requirements differ from state to state, it is important to check with the state licensing board or similar regulatory body in the state you plan to work to determine the requirements. Prospective students should review regulatory information and professional licensing requirements. Simply click here to learn more on state licensing/regulatory boards and specific industry licensing information.</p>

Career Courses	Certificate Courses	Continuing Ed.
<p>About: Our career courses are designed to prepare students for an entry level position in the corresponding field. Earning a career diploma can provide the career advantage needed to secure a job in today's high demand career fields. Many of our career courses offer the criteria needed to sit for a related certification.</p>	<p>About: These courses are designed for an individual who is looking to expand their skillset, increase job opportunities, or learn more about a chosen field for personal reasons. Certificate courses are not comprehensive and do not prepare you for entry level work without prior knowledge or job experience.</p>	<p>About: These courses are designed for Paralegals looking to advance either personally or professionally. Each of these courses provide specialized legal knowledge in several different areas of the law. They can also be used for CLE credits. (https://www.nala.org/ (http://www.nals.org/</p>
<p>Completion time: 4-18 months</p>	<p>Completion time: 4-12 months</p>	<p>Completion time: 4-6 months</p>
<p>Other Info: Online course with instant login after enrollment, e-books included, materials released with monthly payments when on a payment plan and your diploma mailed upon completion.</p> <p>*VA and MYCAA benefits accepted</p>	<p>Other Info: Online courses with instant login after enrollment, e-books used for some courses, materials released with monthly payments when on a payment plan and certificate mailed upon completion.</p>	<p>Other Info: Online courses with instant login after enrollment, e-books used for courses and sent the next business day, and certificate mailed upon completion.</p>