

Veterinary Assistant PROGRAM



Blackstone Career Institute's distance learning programs enable you to learn a new career at your own pace without disrupting your present job or lifestyle. Upon completion, you will have a Veterinary Assistant diploma, along with the skills and confidence necessary to obtain employment in this exciting, growing career field.

The Job of the Future

Pet owners have come to expect a greater quality and level of health care for their beloved companions. If you have ever thought about working with animals in a rewarding career, then becoming a member of the veterinary office team could be the path for you! With rising animal populations and a wide variety of health care services available, there is no shortage of jobs in this field.

CALL: 800.826.9228 • **VISIT:** blackstone.edu • **EMAIL:** info@blackstone.edu
1011 Brookside Road, Suite 300 • Allentown, PA 18106

Why Choose to be a Veterinary Assistant

The Career

Veterinary assistants perform a variety of tasks, depending on the type and size of the facility that employs them. They tend to the basic needs of the animal patients—health, safety, and nutrition—as well as assist veterinary technicians and veterinarians in the administration of animal care. Veterinary assistants may also be responsible for maintaining clean office spaces, examination and operating rooms, or animal holding areas; sterilizing equipment and instruments; preparing lab samples under supervision; and performing clerical, administrative, and reception duties.

Job Opportunities

Veterinary assistants may work on a veterinary team in laboratories, research facilities, animal hospitals, and clinics. Clinics encompass general practices as well as specialty practices, including internal medicine, surgery, dermatology and dentistry.

Employment Outlook

The employment outlook for veterinary assistants is better than the average for all occupations; the projected job growth in this field is expected to be 19% by 2026 (Bureau of Labor Statistics 2016-2017, Occupational Handbook). Job seekers who are qualified through their training should have little trouble finding employment.

What You Can Earn

Many factors are considered when calculating salary for veterinary assistants such as location, type of facility, education level and years of experience. According to the Bureau of Labor Statistics, the median wage for Veterinary Assistants was \$25,250.

YOUR Program Overview

Units 1 through 17

1. Blackstone's Skills for Success
2. English Usage and Written Communication
3. Introduction to Computers, Keyboarding and Office Technology
4. Veterinary Anatomy and Medical Terminology 1
5. Veterinary Anatomy and Medical Terminology 2
6. Veterinary Anatomy and Medical Terminology 3
7. Veterinary Anatomy and Medical Terminology 4
8. Interpersonal Communications
9. Critical Thinking Skills
10. Veterinary Office Assisting 1
11. Veterinary Office Assisting 2
12. Veterinary Office Assisting 3
13. Veterinary Office Assisting 4
14. Animal Restraint for the Veterinary Assistant
15. Time and Stress Management
16. Management Practices and Principles
17. How to Find a Job as a Veterinary Assistant

What you receive WITH YOUR program

- Veterinary Medical Terminology
by Dawn E. Christenson
- Front Office Management for the Veterinary Team
by Heather Prendergast
- Veterinary Anatomy and Medical Terminology Study Guides
- Veterinary Office Assisting Study Guides
- Additional Blackstone Study Units
- Blackstone Typing Tutor
- Online Student Center
- Graduation Documents

A Blackstone Education Provides...

Superior Student Services

You are not alone when studying with Blackstone. While there is no formal campus or classrooms, we offer assistance to our students that is second to none.

Program Assistance

Our education department is simply a phone call, fax, or e-mail away if you need help with your course studies. Use our toll-free number to access our staff or e-mail your questions 24 hours a day, 7 days a week.

Thorough Testing

Eighteen multiple-choice exams, chapter self-checks, and a required keyboarding assignment assist us in assessing your understanding of the concepts taught. Online testing is available through our Online Student Center.

Ample Time

Students are permitted up to one year to complete the program. There are no formal classes to attend, so you can study when and where it suits you.

Affordable Tuition

Our Veterinary Assistant Program remains one of the most reasonably priced in the country. Your tuition cost covers your entire program including all e-books, electronic resources, study guides and study units, exam and homework evaluation services, access to the Online Student Center, and your diploma.

Financial Assistance

BCI takes the confusion out of understanding military education benefits. With career programs approved by both the Department of Veterans Affairs, and The Military Spouse Career Advancement Accounts Program (MyCAA), Blackstone offers assistance in receiving the benefits for which you are eligible.

Many employers offer benefit programs to reimburse employees for tuition expenses. Check with your employer to see if you are eligible.

Payment plans are available for financing your career training. Call Blackstone at 800-826-9228 to find out more today!

Online Student Center

Included with your tuition, you will have online access to your study guides and study units, exams, grades, discussion boards, and more.

The Blackstone Facebook Page

Become a member of one of the premier social networking sites to chat with other students and share career advice. This is a great tool to keep you up to date on the latest news from Blackstone. www.facebook.com/Blackstone Career Institute

The Blackstone Career Center

Provides job search strategies, a job search databank, and career resources.

LICENSURE, ACCREDITATION & MEMBERSHIPS

Blackstone Career Institute's credentials are your assurance that Blackstone meets quality educational and business standards set by reputable organizations that have assessed our programs and business operations. Blackstone is:

- Licensed by the State Board of Private Licensed Schools, Department of Education, Commonwealth of Pennsylvania
- Nationally accredited by the Distance Education Accrediting Commission, Washington, D.C.
- Regionally accredited by the Middle States Commission on Secondary Schools, Philadelphia, PA.
- An accredited member of the Better Business Bureau with a rating of A+
- Member of the Greater Lehigh Valley, PA Chamber of Commerce



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