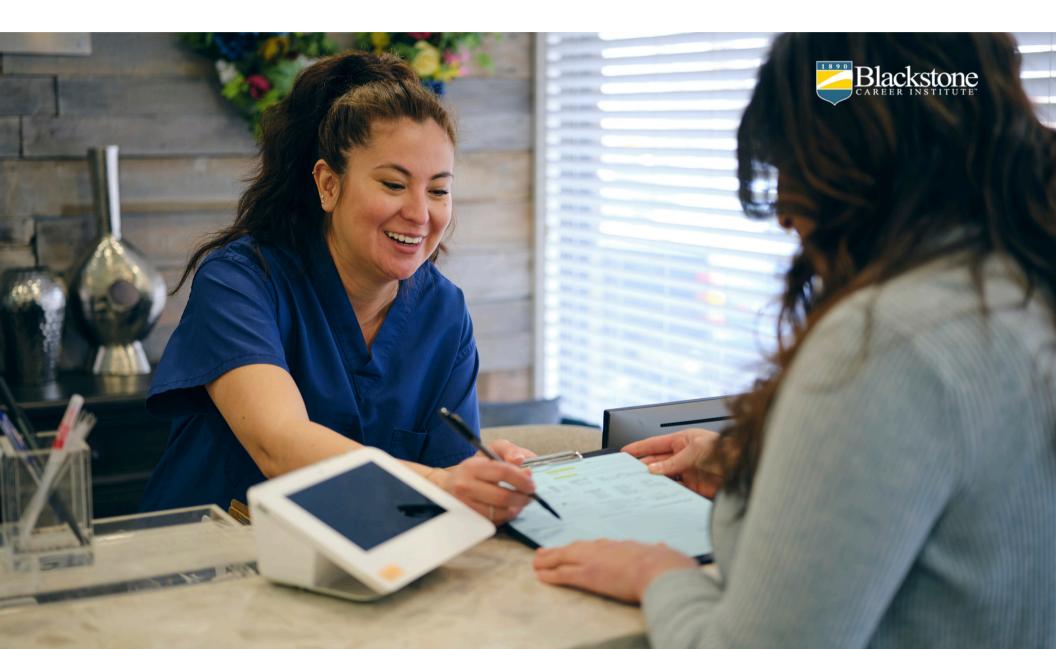
#### Anatomy, Medical **Terminology & HIPAA**

#### **PROGRAM OUTLINE**



#### **PROGRAM OVERVIEW**

This course covers the terminology used in various medical fields, including body systems and related diseases, procedures, and abbreviations. Since professionalism and confidentiality are expected of those employed in healthcare, this course includes proper procedures to follow, and legal requirements set in place to protect patients. It also features a full year access to Stedman's Medical Dictionary for the Health Professions and Nursing Online with audio pronunciations, images, and videos to enhance learning. A grammar and communications tutorial is also included to help students refine their professional correspondence skills.

## PROGRAM OUTLINE

- Unit I | Blackstone's Skills for Success
- Unit II | English Usage and Written Communication
- Unit III | Anatomy and Medical Terminology 1: An Introduction
- Unit IV | Anatomy and Medical Terminology 2
- Unit V | Anatomy and Medical Terminology 3
- Unit VI | Anatomy and Medical Terminology 4
- Unit VII | Medical Ethics & HIPAA

#### Blackstone's Skills for Success

#### UNIT I



Chapter 1: Discover How You Learn Chapter 2: Find a Place to Study Chapter 3: Learn How to Study

#### English Usage and Written Communication

UNIT II

Chapter 1: Parts of Speech Chapter 2: Parts of a Sentence Chapter 3: Pronouns, Verbs, and Agreement Chapter 4: Sentence Types and Punctuation Chapter 5: Written Communications

#### Anatomy and Medical Terminology 1: An Introduction

#### UNIT III

Chapter 1: Basic Elements of Medical Terms Chapter 2: Prefixes Chapter 3: Roots and Suffixes Chapter 4: Body Structure

#### Anatomy and Medical Terminology 2

UNIT IV

Chapter 5: The Skeletal System Chapter 6: The Muscular System Chapter 7: The Integumentary System

#### Anatomy and Medical Terminology 3

UNIT V



Chapter 9: The Cardiovascular System Chapter 10: The Urinary System Chapter 11: The Digestive System Chapter 12: The Nervous System

#### Anatomy and Medical Terminology 4

UNIT VI

Chapter 13: The Endocrine System Chapter 14: Eyes and Ears Chapter 15: Blood, Lymphatic, and Immune Systems Chapter 16: The Reproductive System

# Medical Ethics & HIPAA

UNIT VII



Chapter 1: Professional Development Chapter 2: Medicolegal Ethics Chapter 3: HIPAA for the Allied Healthcare Worker

## **PROGRAM OUTCOMES**

Identify common learning strategies

Demonstrate knowledge of guidelines for grammar, punctuation, and written correspondence

Identify common word elements in medical terms

Identify common medical terms related to the organization of the body and the various body systems

Analyze medical terms to determine their meaning

Summarize HIPAA regulations

Explain the importance of medical ethics

#### WHY CHOOSE BLACKSTONE

# **ADMISSIONS TEAM**

## **STUDENT SERVICES**

# ACCREDITED SCHOOL

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