

# Medical Billing PROGRAM OUTLINE



Item	Quantity	Rate	Rating	Cost	Units	Weight	Dimensions W	Dimensions H	Dimensions D
agility development process	774	123.05	244	109	223.89	1463	1392	112.37	
agility development speed	222	173	128.52	76	65	126.67	247	21	116.16
aging concept comparison	878	864	106.21	63	52	155.85	224	127	176.59
agreement document separation agreement	1072	517	207.35	491	401	119.95	224	127	176.59
agreement settlement property settlement	319	186	171.51	659	109	804.58	884	273	215.75
agriculture farming lot	963	170	213.55	464	463	193.23	144	78	189.67
agriculture fertilizer agriculture drone	955	847	139.55	222	222	150	120	40	266.67
agriculture technology sensor	1142	479	239.12	464	442	104.99	256	158	186.67
agriculture technology sensor	123	42	466.67	1051	748	140.51	1019	162	133.75
al	139.94	132	124.46	1063	1170	132.31	107	72	166.67
al	26552	19059	642.84	1548	51	111.76	102	59	172.88
al	279	42	146.67	51	418	191.87	102	48	256.16
agility development	173	119	146.67	51	418	191.87	102	48	256.16
aiming pov	349	201	171.64	862	933	141.68	102	43	237.21
air car fresh air fresheners	99	86	112.2	132	682	169.76	102	37	276.86
air car fresh smoke	43	38	113.16	158	717	129.99	102	151	15918.47
air conditioner filter	408	95	427.37	92	38	131.58	20282	28	273.88
air conditioner inverter	75	25	287.66	52	149.16	71	26	273.88	
air conditioner repair	2481	1702	145.12	1113	743	145.83	71	85	262.37
air conditioner repair hvac	1923	1248	155.95	35	24	615.13	244	2848	158.46
air conditioning technician ac repair	1737	898	183.43	675	218	102.26	143	232	107.75
air conditioning technician hvac	649	644	103.78	222	99	186.63	153	316	117.24
air conditioning technician hvac	2453	51	489.18	179	303	131.02	34	26	275.69
air conditioning technician mechanic	7659	2371	324.29	391	72	237.5	102	151	12918.47
air festival open wackon open	7844	4949	161.77	171	79	228	20282	26	273.88
air festival open indoor air	1172	498	286.55	92	717	129.99	71	26	273.88
air fresh home indoor air	591	409	113.37	171	38	149.8	71	93	262.37
air fresh indoor	5994	462	1102.6	1113	743	145.83	394	2848	158.46
air fresh indoor breath	440	64	553.85	38	119	615.13	153	232	107.75
air mini	2166	4759	132.49	675	218	102.26	316	142	137.15
air open klasik open	6303	69	510.14	179	303	131.02	34	26	117.24
air open regent's park	350	25	4148	179	303	131.02	34	26	117.24
air open stage wackon open	1037	25	567.14	301					
air view hotel	288								
air-conditioners for sale									
aircraft engineering apprenticeships									
aircraft									



# PROGRAM OVERVIEW

**Blackstone's Medical Billing course is designed for medical administrative assistants looking to increase their skill set or those who want to explore an allied health profession.**

**Medical billers work in a variety of settings, mainly corresponding with patients and insurance carriers to collect, process, and post payments to patient accounts.**

# PROGRAM OUTLINE

**Unit I | Blackstone's Skills for Success**

**Unit II | Introduction to Computers, the Internet and Electronic Communication**

**Unit III | Introduction to Insurance and Coding 1**

**Unit IV | Introduction to Insurance and Coding 2**

**Unit V | Introduction to Insurance and Coding 3**

# Blackstone's Skills for Success

## UNIT I



Chapter 1: Discover How You Learn

Chapter 2: Find a Place to Study

Chapter 3: Learn How to Study

# Introduction to Computers, the Internet and Electronic Communication

## UNIT II

Chapter 1: Introduction to Computers

Chapter 2: The Internet

Chapter 3: Electronic Communication

# Introduction to Insurance and Coding 1

## UNIT III



- Chapter 1: Role of an Insurance Billing Specialist
- Chapter 2: Privacy, Security and HIPAA
- Chapter 3: Compliance, Fraud, and Abuse
- Chapter 4: Basics of Health Insurance
- Chapter 5: The Blue Plans, Private Insurance, and Managed Care Plans
- Chapter 6: Medicare
- Chapter 7: Medicaid and Other State Programs
- Chapter 8: Tricare and Veterans' Health Care
- Chapter 9: Workers' Compensation
- Chapter 10: Disability Income Insurance and Disability Benefit Programs

# Introduction to Insurance and Coding 2

## UNIT IV

- Chapter 11: Medical Documentation and the Electronic Health Record
- Chapter 12: Diagnostic Coding
- Chapter 13: Procedural Coding
- Chapter 14: The Paper Claim CMS-1500
- Chapter 15: The Electronic Claim

# Introduction to Insurance and Coding 3

## UNIT V



Chapter 16: Receiving Payments and Insurance  
Problem Solving

Chapter 17: Collection Strategies

Chapter 18: Ambulatory Surgical Center

Chapter 19: Hospital Outpatient and Inpatient  
Billing

Chapter 20: Seeking a Job and Attaining  
Professional Advancement

# PROGRAM OUTCOMES

Identify common learning strategies

Describe how computers, internet and electronic communication impact the workplace today

Describe the duties of a medical biller

Explain the various types of health insurance

Examine the life cycle of an insurance claim

Compare and contrast electronic and paper claim processes



**WHY CHOOSE BLACKSTONE**

**ADMISSIONS TEAM**

**STUDENT SERVICES**

**ACCREDITED SCHOOL**

**Blackstone Career Institute**

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