



Blackstone
Career Institute™

HOW IT WORKS

PARALEGAL CERTIFICATE PROGRAM

FOR INDIVIDUALS WHO ARE INCARCERATED

Thank you for your interest in sponsoring your loved one in Blackstone's correspondence paralegal certificate program. This step-by-step guide is a breakdown of how to enroll and what to expect next.

Blackstone understands successful re-entry requires more than just education; it requires lasting support, a renewed sense of direction and the beginning of a different future. Our Paralegals certificate program prepares graduates for future education or employment opportunities through structured learning and skill-building that is aligned with community and workforce needs.

WAYS TO ENROLL YOUR LOVED ONE



ONLINE

Enroll Online, Anytime.
Simply click [HERE](#)



MAIL

Request an enrollment agreement.
Simply click [HERE](#)



CALL

800.826.9228
Monday - Thursday
9:00am-4:00pm ET

RESEARCH SHOWS

- Serving productive time by increasing education reduces recidivism.
- The legal knowledge gained through our Paralegal certificate program may provide opportunities to make money while incarcerated and once released.
- Offenders may qualify for earned time - consult with the education director for eligibility and the policies that apply in each state.



REDUCTION IN RECIDIVISM

Studies show a 43% reduction in recidivism rates for incarcerated who participate in an education program.

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AFTER YOU ENROLL YOUR FRIEND OR LOVED ONE

1. After you complete the enrollment, you will receive two emails. The first email is the copy of the enrollment agreement. The second email is the login information for the online student portal. Click [HERE](#) to view the navigation tutorial.
2. After the enrollment is completed, the first shipment (includes the first volume and welcome information) is shipped to the student. It can take up to two weeks for the shipment to arrive at the facility.
3. **Proof of education requirement:** Pennsylvania Department of Education requires documentation showing prior education within 60 days of enrollment Here are the types of documents we can accept (whichever is easiest to provide):
 - High school diploma or transcript or GED diploma or transcript
 - College diploma or transcript
 - Homeschool diploma or equivalent documentation
 - Military documentation (DD214)
4. Material ship based on the payment plan chosen. Please refer to the [tuition page for details](#). If you are on a monthly plan, materials ship after payment is received.
5. You may choose to make additional payments beyond the monthly payment at any time. Please note the scheduled payments will still process on the due date each month until paid in full.
6. Students works at their own pace. Students have a minimum of 4 months and maximum of 2 years to complete the program. Typically students complete within 8 – 12 months.