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## Earn your Legal Assistant/Paralegal Certificate from anywhere in the world, and work toward a rewarding career!

### **Dear Prospective Student:**

If you are like most students, you dream of having a challenging career in a growing professional field. By requesting this information, you have already taken that important first step toward a better future.

Blackstone Career Institute's distance learning program enables you to learn skills for a new career at your own pace without disrupting your present job or lifestyle. Upon completion, you will have a legal assistant/paralegal certificate along with the knowledge and confidence necessary to obtain an entry-level paralegal position!

### Five reasons why Blackstone is the best choice for your at-home paralegal training:

- You learn from the best: Blackstone is nationally accredited by the Accrediting Commission of the Distance Education and Training Council, regionally accredited by the Middle States Commission on Secondary Schools, and has been privately licensed by the Pennsylvania Department of Education since 1984. Our 915-clock hour program meets the educational requirements to sit for the Certified Legal Assistant/Certified Paralegal (CLA/CP) Exam sponsored by the National Association of Legal Assistants (NALA). As BCI graduate A. Vasquez says, "I have gained knowledge and practical skills that will help me far into my paralegal career. BCI set the standard for excellence in paralegal education."
- You can start your own library: As part of your tuition, you receive 14 e-volumes of our *Modern American Law* series online as well as four more exclusive Blackstone study units to guide you through your studies. You will also receive the *Blackstone Law Glossary* an additional reference that defines key terms you'll learn throughout the program.
- You get everything you need—for less: Blackstone's Legal Assistant/Paralegal program remains one of the most reasonably priced in the country. Everything you need to graduate is included with tuition—online books, study guides, exam services, student support, and a 4-month LexisNexis® student membership. Our career programs are approved for G.I. Bill Education Benefits and tuition assistance for military members and their spouses.
- You decide when and where to study: Set your own schedule and progress at your own pace. Finish as quickly as you wish, or take the full year you are permitted. You also have access to our Online Student Center with online testing, instant grade results, 24-hour access to your records, and more!
- You prepare to follow your dream: Our paralegal program will give you the opportunity to enhance your knowledge, help others, or acquire new skills you can use in the future. In addition to our *Modern American Law* series, we have included research, ethics, and job search skills in our 915-clock hour program.

DON'T LET THIS OPPORTUNITY PASS YOU BY – ENROLL NOW

at www.blackstone.edu/online-class-enrollment/

To your future,

Valerie L. Behrle B.S., M.Ed.

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Director of Education

# Get the Right Career Training from Blackstone Career Institute

Enroll Now! Graduate from BCI and pursue a career in a variety of settings, such as:

Banks and Savings & Loan Law Firms
Construction Companies Law Schools

Corporate Legal Departments Legal Aid Societies
Court Reporting Agencies Municipal, Trial & 2

Court Reporting Agencies Municipal, Trial & Appellate Courts
Federal & State Banking Agencies Private Investigation Companies

Insurance Companies Sheriff's Departments
Internal Revenue Service Title Companies

#### A Blackstone education offers:

- Superior Student Services. You are never alone when studying with Blackstone. Even though there is no formal campus, we offer our students assistance that is second to none.
- **Program Assistance.** Our staff is only a phone call, fax, e-mail, or letter away if you ever need help with your course studies. Use our toll-free number to access our staff or e-mail your questions 24 hours a day, 7 days a week.
- Thorough Testing. You will complete 31 exams, comprised of approximately 120 pages, and complete 7 homework assignments, in order to access your understanding of the concepts taught.
- Instant Grading. Immediate feedback is provided after submission of all exams. Know how you are doing after every step!
- The Blackstone Facebook Page. Become a
  member of one of the premier social networking sites to chat with other students and share
  career advice. This is a great tool to keep you
  up to date on the latest news from Blackstone.

- A variety of payment and financing options.
- LexisNexis® Student Membership. Use the same online tools as professional paralegals to master legal research strategies.
- The Blackstone Career Center. Provides job search strategies, a job search databank, and career resources.
- E-books, lessons, and supplementary learning materials are included in the price of tuition.
- No Formal Classes to Attend. Study anytime, anywhere. Study guides are available online, wherever you are.
- Online Student Center. Allows you to access your lessons, exams, grade reports, and chat with other students any time of the day or night.
- Learning materials accessed directly online.
- Continuing Education. Blackstone offers eight advanced paralegal courses that complement our Legal Assistant/Paralegal program.

### Don't forget that Blackstone Career Institute:

Is nationally accredited by the Accrediting Commission of the Distance Education and Training Council (DETC), regionally accredited by the Middle States Commission on Secondary Schools, is licensed by the State Board of Private Licensed Schools, Commonwealth of Pennsylvania, and has been providing quality education since 1890.